

Part B: Scoring Summary

Part I: CoC Organizational Structure (Possible Score of 8 Points)

Part I score includes applications pages 1-5 of the 2007 Exhibit 1.

A. Lead Organization Chart

- All organizational information must be completely filled out.

B. Geography Chart

- Geographic Area Name(s) and 6-digit code(s) within a CoC must be included. Failure to list an individual name and code will result in a reduced pro rata need amount.

C. Groups and Meetings Chart

- One CoC Primary Decision-Making Group and multiple CoC Committees, Sub-committees, Workgroups, etc. must be listed, including the role of each.
- Meeting frequency and number of organizations must be filled out with an appropriate meeting frequency and size as related to the size of your CoC.

D. Planning Process Organizations Chart

- A broad and inclusive list of **Public Sector Organizations, Private Sector Organizations**, and all subpopulations must be actively participating in CoC planning. This chart should include **Geographic Area Represented** and **Subpopulation Represented**. Insufficient information on this chart will result in a lower score.
- One or two specialized subpopulations for each organization should be clearly identified. Homeless subpopulations were disregarded if the chart identified “general” or “all”.

E. Governing Process Chart

- A response to each question earned full credit for this chart..

F. Project Review and Selection Chart

- A CoC must check all boxes, as applicable, for Open Solicitation, Objective Rating Measures & Performance Assessment, and Voting/Decision System.

G. Written Complaints Chart

- CoCs must indicate “Yes” or “No” if any written complaints have been received in the last 12 months prior to the application deadline. If “Yes”, adequate description of the complaint(s) and how each was resolved must be included. CoCs need to remember, complainants usually send copies of complaints to HUD as well as the CoC.

Part II: CoC Housing and Service Needs (Possible Score of 12 Points)

Part II score includes applications pages 6-15 of the 2007 Exhibit 1.

H. Services Inventory Chart

- All service provider organization names within a CoC should be included in this chart. The appropriate column(s) corresponding to the service(s) provided by the organization must be checked. All or most of the listed prevention, outreach, and supportive services should be available within a CoC.

I. Housing Inventory Charts

- The charts Emergency Shelter, Transitional Housing, and Permanent Housing should describe all housing in the CoC's Current Inventory, New Inventory in Place in 2006, Inventory Under Development in 2007.
- All data should be included and calculations should be correct. All cells must be filled in, or if N/A put a zero or N/A. Every CoC should have something in Current Inventory but not all CoCs will have New Inventory or Under Development Inventory.
- Unmet need rows should include subcategories (at least: units, family beds, and individual beds) for relevant unmet need columns.

J. Housing Inventory Sources and Methods

- A CoC must check all boxes and provide all the information as applicable.

K. Homeless Population and Subpopulations Chart

- Part 1 and Part 2 of the chart must be completed using statistically reliable, unduplicated counts or estimates of homeless persons sheltered and unsheltered at a one-day point in time count that was conducted during the last seven days of January, 2007. All calculations must be correct.

L. Population and Subpopulations Data Sources and Methods

- A CoC must check all boxes and provide all the information as applicable.

M. HMIS

- These charts should have been completed in conjunction with the lead agency responsible for the continuum's HMIS. A CoC must check all boxes and provide all the information as applicable.

Part III: Strategic Planning (Possible Score of 10 Points)

Part III score includes applications pages 16-23 of the 2007 Exhibit 1.

N. 10-year Plan, Objectives, Action Steps Chart

- **Local Actions Steps** should be directly linked to each objective. If action steps are poorly linked, too general, or not clearly stated scoring was reduced. Actions steps should be specific, not general or broad statements. All steps should be accomplishable in the next 12 months.

- A single **Lead Person** should have been identified as accountable for accomplishing each objective.
- **Baseline and Numeric Achievements** should be numeric values, for example 100 beds, 12 new agencies in HMIS, etc.

O. Discharge Planning Policy Chart

- A CoC must fill out this chart for each category of publicly funded institution or system of care in your CoC and identify the level of development of a discharge planning protocol, policy, plan, or process.
- If “Yes” is answered on the chart for “Formal Protocol Implemented” a higher score is given than if “Yes” is marked for “Formal Protocol Finalized” etc.
- If the boxes for either “Formal Protocol Implemented”, “Formal Protocol Finalized”, or “Protocol in Development” are checked, a narrative must be included . An unacceptable protocol is one that is missing or one that includes discharging clients into the McKinney-Vento funded CoC system.
- If a weak, unacceptable, vague, or unclear narrative were given for “Formal Protocol Implemented,” “Formal Protocol Finalized,” or “Protocol in Development” scores were lowered to a more appropriate category.
- **Formal Protocol Implemented** – This is when a protocol is in place, agreed to and is being executed by the institution and the Continuum providers.
- **Formal Protocol Finalized** – This should identify that a protocol has been agreed upon but not yet implemented or activated.
- **Protocol Development** – A “Yes” in this category indicates that the protocol is being developed. It has not been finalized or implemented.
- **Initial Discussion** – A “Yes” in this category indicates there has been no discussion to initiate the development of a protocol.

P. Coordination Chart

- The CoC Coordination Chart is designed to evaluate the basics of CoC coordination with diverse stakeholders. The need for a CoC to coordinate with multiple funding sources and multiple strategic planning groups is imperative. In general, affirmative (YES) answers to these questions signify better CoC coordination.

Q. Project Priorities Chart

- This chart includes the major categories of CoC Name/Number, Applicants, Project Sponsors, Project Names, Priority Numbers, Project Amounts, Project Terms, Component Types and S+C Renewals. Errors found in any of these categories may have resulted in a lower score. Every effort should be made to avoid a mistake.

R. Pro Rata Need Reallocation Chart

- If a CoC is utilizing pro rata need reallocation this chart must be filled out numerically correct. An explanation of the open decision making process the CoC used to reduce and/or eliminate projects must be included.

S. Project Leveraging

- Project Leveraging includes cash and non-cash resources your CoC projects bring to the table. This is a computer-generated score; the more written commitments projects have, the higher the score. If leveraging is 200% of the priority chart requested amount then full credit was given.

T. Renewal Projection Chart

- This chart must be filled out with funding amounts for all renewal projects projected into the future. This should include information regarding renewal projections for the years listed on the chart.

Part IV: Performance (Possible Score of 18 Points - includes 2 points for Removal of Regulatory Barriers)

Part IV score includes applications pages 24-28 of the 2007 Exhibit 1.

Note: Removal of Regulatory Barriers (2 points) and Housing Emphasis (12 points) are presented separately at the end of this section.

U. Achievements

- CoCs should have clearly stated the 12-month measurable achievements that were provided in Exhibit 1, Chart N of the 2006 application for the five HUD national objectives in 2006. There should be measurable numeric achievements within the last 12 months that are directly related to the measurable achievements and/or HUD's 2006 national objectives.

V. Chronic Homeless (CH) Progress Chart

- CoCs actively concerned about the progress made in reducing chronic homeless should be able to show a reduction in the number of chronically homeless between 2006 and 2007.
- 2007 CH number should match the CH number in homeless subpopulations in Chart K. CoCs should indicate the total number of new permanent housing beds that became available for occupancy for the chronically homeless between February 1, 2006 and January 31, 2007, as well as the amount of funds from each funding source listed on the chart.

W. & X. Housing Performance Chart and Mainstream Programs and Employment Performance Chart

- These two sections assess APR housing and services data for which clients move to permanent housing, access mainstream services and gain employment as compared to the national objectives. Points can be gained or lost compared to how a CoC's percentages are above or below the national objectives. The

percentages for the national objectives for permanent housing, transitional housing, and employment are given in Chart N.

Y. Mainstream Programs Chart

- This is a computer-generated score based on the number of activities being implemented by the CoC. The more activities, the higher the score.

Z. Unexecuted Grants

- CoCs should include any unexecuted grants prior to the 2006 competition (2005 and back) that remain unexecuted as of the 2007 competition deadline date.

AA. Energy Star Chart

- A CoC must indicate if projects have been informed about the Energy Star initiative and at what percentage of projects are using Energy Star appliances.

AB. Section 3 Employment Policy Chart

- Read carefully and follow the instructions for checking the appropriate boxes.

Removal of Regulatory Barriers (Possible Score 2 Points)

- CoCs need to submit “Yes or No type” questionnaire form HUD 23700.
- Only Part A or Part B needed to be submitted, not both. Part A is for cities or counties that have regulatory authority. Part B is for state agencies, small towns, or other incorporated areas with no regulatory authority.
- Communities that are following HUD’s initiative on removal of regulatory barriers will score higher than communities that are only partially, or not at all, following the initiative.

Part V: Housing Emphasis (Possible Score 12 Points)

- This is a computer-generated score that compares the ratio of approvable housing dollars to approvable services dollars. Housing dollars (e.g., acquisition, new construction, rehabilitation, leasing, and operations) are compared to service dollars in the projects that receive 40 points for Need.
- To improve this score a CoC must increase the dollars spent on housing activities and decrease the dollars spent on service activities
- HMIS and Administration dollars are not included in this calculation.

All dollars in SPC renewals are included as housing dollars as well as all dollars in Section 8 SRO projects.